

RE SERVICES OF NY, LLC

P. O. Box 8342
White Plains, NY 10601
(914) 355-9374
info@resnyllc.com
www.resnyllc.com

ORDER FORM

Today's Date: _____

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Name: _____

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Check all that apply:

- Reading of Board Minutes
- Deed Preparation
- Payoff Request
- UCC Filing
- Reading of Offering Plan
- Closing Disclosure
- Mortgage Payoff
- Tax and/or Water Payment
- Closing Cost Analysis
- Closing Statement
- ACRIS Preparation
- 1099-S Preparation and Filing
- Contract Preparation
- Power of Attorney
- Recording
- Notary Service
- Title Clearance
- UCC Preparation
- Other* (please specify):

*Feel free to inquire if there are additional services we may accommodate.

Delivery Method:

FedEx Overnight Delivery**

Electronic Mail

****\$25 FedEx fee applies**

Providing quality paralegal services for all of your Real Estate needs.